

VISTA UNIFIED SCHOOL DISTRICT  
Classified Human Resources  
1234 Arcadia Avenue, Vista, CA 92084

Unadopted Minutes of the  
Personnel Commission Meeting on  
November 17, 2020

MEMBERS        Donald LeMay  
PRESENT:        Teri Minoux  
                    Luisa Stafford

STAFF            William Meni  
PRESENT:        Shirley Indegno

OTHERS PRESENT: Corey Nabonne, Nicole Leffler, Shari Fernandez, Chris Lupola

CALL TO ORDER:

The meeting was called to order at 3:32 p.m. followed by the Pledge of Allegiance.

APPROVAL OF THE UNADOPTED MINUTES OF THE REGULAR MEETING ON OCTOBER 13, 2020:

\*M/S Ms. Stafford / Ms. Minoux moved to approve the minutes as presented  
The motion was unanimously approved.

APPROVAL OF THE UNADOPTED MINUTES OF THE SPECIAL MEETING ON NOVEMBER 13, 2020:

\*M/S Ms. Minoux / Ms. Stafford moved to approve the minutes as presented  
The motion was unanimously approved.

APPOINTMENT OF NEW DIRECTOR OF CLASSIFIED HUMAN RESOURCES

Ms. Minoux announced Mr. Corey Nabonne as the new Director of Classified Human Resources.

\*M/S Ms. Stafford / Ms. Minoux moved to approve the appointment of Mr. Nabonne as the Director of Classified Human Resources. The Commission welcomed Mr. Nabonne to the new position. Mr. Nabonne stated he was excited about the new opportunity and looking forward to working with the Commission and staff.  
The motion was unanimously approved.

ADVANCED STEP PLACEMENT:

\*M/S Ms. Minoux / Ms. Stafford moved to approve the Advanced Step Placements  
The motion was unanimously approved.

ELIGIBILITY LISTS:

\*M/S Ms. Stafford / Ms. Minoux moved to approve the eligibility lists as presented.  
The motion was unanimously approved.

RECRUITMENT REPORT:

Mr. Meni reported that there were thirty two(32) recruitments since the last Personnel Commission meeting. He is proud of his team for all of the hard work that was done to complete these recruitments. He stated that a representative attended the first virtual Job Fair hosted by Mira Costa College. Despite a few technical challenges, overall it was a success.

\*M/S – indicates who motioned for approval followed by the person who seconded the motion.

Ms. Stafford asked Mr. Meni how many Noon Duty Assistants were hired at each site. Mr. Meni explained that there was a formula based on the population of each school site, so it varies from site to site. The School Board has approved additional Noon Duty Assistants to help support during this pandemic time to ensure social distancing and additional cleaning efforts to ensure campus safety.

#### BOARD REGISTER:

Informational only.

#### CSEA REPORT:

Nicole Leffler gave the report as the Interim CSEA Secretary. Ms. Leffler stated that Classified staff are being highly flexible during this time. She acknowledged the CSEA president, Mary Trompeter-Ermis for working so hard answering emails and concerns from the Classified staff. She stated that E-Board nominations are coming soon. She announced that CSEA will be giving out turkeys and other Thanksgiving meal items to members on Saturday, November 21, 2020.

#### DISTRICT REPORT:

Shari Fernandez reported that COVID testing has begun for all employees, Certificated and Classified every thirty school days. There is a testing site, at Linda Rhodes Community Center, that has recently been opened to the public seven (7) days a week from 8:30-5:30pm. The sites have thirty (30) days to send two (2) to five (5) employees a day for testing. She stated that there were many new COVID cases that came in over the weekend and on Monday. There were three (3) schools that pivoted this week to the virtual model, Rancho Buena Vista High School, Madison Middle School, and Vista Magnet Middle School. They will return after Thanksgiving Break.

Ms. Fernandez stated that the New Personnel Commissioner would be announced at the Board meeting on December 15, 2020.

#### INTERIM DIRECTOR'S REPORT

Mr. Meni stated that since staff and Classic students have reported to school sites on October 20<sup>th</sup> there have been growing pains with COVID contact tracing. He acknowledged CSEA for their staff being so flexible and for all their help across the district. He also wanted to acknowledge the Campus Assistants for their willingness to go from their site when pivoting to virtual to another open site to support the students at other schools. Mr. Meni said that in the event that there is a forecast of thirty percent (30%) chance of rain in the next forty eight (48) hours, the secondary schools will pivot to virtual. He explained that right now if one (1) secondary site has two (2) positive cases or if three (3) secondary sites have at least one (1) case each, then those sites would pivot to the virtual model due to the lack of substitute teachers and classified staff.

Mr. Meni announced that over the summer the County accepted applications for teacher grants. Out of the five (5) applicants that applied, two (2) were approved, two (2) are on the waiting list, and one (1) did not get accepted.

Mr. Meni conveyed his gratitude that Mr. Nabonne was going to start on Monday, December 7, 2020 and welcomed him as well..

#### ITEMS FROM THE FLOOR:

None

#### ITEMS FROM THE COMMISSION:

None

THE NEXT P.C. MEETING:

The next regular Personnel Commission Meeting is scheduled for Tuesday, December 8, 2020, at 3:30 p.m. and will be a teleconference meeting on Zoom.

ADJOURNMENT:

The meeting was adjourned at 4:02 p.m. into closed session.