

**AGENDA**  
Vista Unified School District  
Personnel Commission Meeting

Tuesday, June 11, 2019

PLACE: Vista Unified School District Office Board Room, 1234 Arcadia Avenue, Vista, CA 92084

TIME: 3:30 p.m.

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|----|--|--------|
| 1. | Call to Order/Pledge of Allegiance   | ACTION |
| 2. | Approval of the Unadopted Minutes of the Regular Meeting on May 21, 2019               | ACTION |
| 3. | New Classification Description and Proposed Salary Placement: Director of Construction | ACTION |
| 4. | Classification Study: Second Reading/Approval of Classification Descriptions           | ACTION |

**Clerical Job Family**

Office Assistant  
Receptionist

**Grounds Job Family**

Equipment Operator  
Grounds Equipment Specialist  
Grounds Maintenance Worker  
Irrigation Technician  
Lead Grounds Maintenance Worker

**Maintenance/Operations Job Family**

Carpenter  
Custodian  
Electrician  
Facilities Coordinator (Facilities Project Coordinator)  
HVAC & R Mechanic  
Lead Carpenter  
Lead Concrete Maintenance Worker  
Lead Electrician  
Lead Painter  
Locksmith  
Maintenance Technician  
Painter  
Plant Lead I  
Plant Lead II  
Plant Lead III  
Plumber  
Pool Specialist  
Welder

- |     |   |                    |
|-----|---|--------------------|
| 5.  | <b>Classification Study: First Reading of Classification Descriptions</b>   | <b>INFORMATION</b> |
|     | <u>Transportation Job Family</u><br>Bus Driver<br>Director of Transportation<br>Lead Bus Driver<br>Lead Vehicle and Equipment Operator<br>Transportation Assistant<br>Transportation Operations Supervisor<br>Transportation Scheduler/Dispatcher<br>Vehicle and Equipment Mechanic |                    |
| 6.  | <b>Advanced Step Placements</b>   | <b>ACTION</b>      |
| 7.  | <b>Eligibility Lists</b>  | <b>ACTION</b>      |
| 8.  | <b>Recruitment Report</b>   | <b>INFORMATION</b> |
| 9.  | <b>CSEA Report</b>  | <b>INFORMATION</b> |
| 10. | <b>District Report</b>  | <b>INFORMATION</b> |
| 11. | <b>Director's Report</b>  | <b>INFORMATION</b> |
| 12. | <b>Items from the Floor</b>   | <b>INFORMATION</b> |
| 13. | <b>Items from the Commission</b>  | <b>INFORMATION</b> |
| 14. | <b>Closed Session – Joint Personnel Commissioner Recruitment</b>  | <b>ACTION</b>      |
| 15. | <b>Next Regular Meeting – Tuesday, July 9, 2019 at 3:30 pm in the District Office Board Room</b>  | <b>INFORMATION</b> |

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact Classified Human Resources at (760) 726-2170 ext. 92213. Notification 72 hours prior to the meeting will enable the Personnel Commission to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Personnel Commission shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 1234 Arcadia Avenue, Vista, California 92084. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alaina Reede, Director, Classified Human Resources, at 760-726-2170, ext. 92213 or e-mail: [alainareede@vistausd.org](mailto:alainareede@vistausd.org)