

AGENDA
Vista Unified School District
Personnel Commission Meeting

Tuesday, April 9, 2019

PLACE: Vista Unified School District Office, 1234 Arcadia Avenue, Vista, CA 92084 in the Board Room
TIME: 3:30 p.m.

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| 1. | Call to Order/Pledge of Allegiance | ACTION |
| 2. | Approval of the Unadopted Minutes of the Regular Meeting on March 12, 2019 | ACTION |
| 3. | Advanced Step Placements | ACTION |
| 4. | Eligibility Lists | ACTION |
| 5. | Revised Classification Description: Child Nutrition Services Operations Assistant | ACTION |
| 6. | Revised Classification Description: Payroll Technician | ACTION |
| 7. | Revised Classification Description: Senior Payroll Technician | ACTION |
| 8. | Revised Classification Description: Operations Supervisor | ACTION |
| 9. | New Classification Description: Payroll Analyst | ACTION |
| 10. | New Classification Description: Purchasing Manager | ACTION |
| 11. | Classification Study: First Reading of Classification Descriptions | INFORMATION |
| | <u>Library/Media Job Family</u>
Library Media Technician II-Elementary
Library Media Technician II-MS/HS | |
| | <u>Printing/Purchasing/Warehouse Job Family</u>
Offset Equipment Operator (Printing Technician)
Purchasing Technician
Storekeeper
Warehouse Supervisor
Warehouse Worker/Delivery Driver | |
| 12. | First Reading of the 2019-2020 Personnel Commission Budget | INFORMATION |
| 13. | Recruitment Report | INFORMATION |
| 14. | Board Register | INFORMATION |
| 15. | CSEA Report | INFORMATION |

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| 16. District Report | INFORMATION |
| 17. Director's Report | INFORMATION |
| 18. Items from the Floor | INFORMATION |
| 19. Items from the Commission | INFORMATION |
| 20. Next Regular Meeting – Tuesday, May 21, 2019 in the Special Education Conference Room | INFORMATION |

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact Classified Human Resources at (760) 726-2170 ext. 92213. Notification 72 hours prior to the meeting will enable the Personnel Commission to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Personnel Commission shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 1234 Arcadia Avenue, Vista, California 92084. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alaina Reede, Director, Classified Human Resources, at 760-726-2170, ext. 92213 or e-mail: alainareede@vistausd.org