

VISTA UNIFIED SCHOOL DISTRICT  
MINUTES OF A SPECIAL BOARD MEETING  
OF THE BOARD OF TRUSTEES

**THURSDAY, MARCH 21, 2013**  
**DISTRICT OFFICE/BOARD ROOM**  
**1234 Arcadia Avenue**  
**Vista, CA 92084**

**Board Members Present**

R. Elizabeth Jaka, President  
Angela D. Chunka, Vice President  
Carol Weise Herrera, Clerk  
Rich Alderson, Member  
Jim Gibson, Member

**Staff Members Present**

Dr. Devin Vodicka, Superintendent of Schools  
Raylene Veloz, Recording Secretary

**OPEN SESSION/CALL TO ORDER/ROLL  
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by Superintendent Vodicka.

**CLOSED SESSION**

**None**

**APPROVE AGENDA**

**Member Chunka moved to approve, seconded by Member Gibson.**  
All in favor **unanimously passed.**

**PRESENTATION BY COMMUNITY  
MEMBER**

**Item 6.A. Discuss Purpose of School Site Reports**

**Alejandro Sanchez** shared his concerns of the Superintendents Advisory Committee. There was no DELAC member on the committee. Shared his concerns.

**Presentation by Dr. Vodicka**

Shared background information on reports shared by the principals at every board meeting and the value of the reports. What would the board like to hear, their feedback on the reports and how to structure them.

**Plan:**

- Gather feedback and direction from the Board
- Formulate proposed approach for site reports
- Share proposed approach at future Board meeting

Shared the Board's responsibilities one of which is student learning and achievement and how to ensure accountability to the public.

**Questions for the Board:**

- From your perspective, what is the purpose of the school site reports?
- Who is the intended audience for the site reports?
- When is the best time to receive this information (Fall/Winter/Spring)?
- Would you prefer to have reports shared at the same time or would you prefer to have them spread out over a period of time?

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### What is the purpose of the report?

**Gibson:** To hear how they are doing at each school. The structure are students/school meeting certain goals in math, science. Share facts to help make decisions.

**Chunka:** Attended a California School Boards Association conference. At the conference they stated schools should come and give a report at the Board meetings. The Board would determine the structure. It does need to be of substance.

**Herrera:** Would like to see at each grade level how many students are able to read? Are they at grade level? Use the benchmarks to determine or another report. How many students in that school are in Response To Intervention? What are we doing with those students, how many students are receiving instruction in small groups, who are they, how many students are in accelerated and what kinds of programs do we have in place for them? What are we doing to integrate core curriculum. Reclassification how many students are 1, 2,3,4,5. Ethnicity of the school. Would like principals to give report and not read it. An interaction. What is happening in reading and math? How are we integrating writing into this process? What are we doing now? Would like to see snapshot page from the state.

**Alderson:** Agreed with Gibson and Herrera. How do we put that all together in a viable report that is not lengthy? When do we do this and how do we receive information at periodic times?

**Jaka:** Would like to see socioeconomic information, and why a big jump in numbers, if there is a particular issue what is the problem, demonstrate an understanding of that and how it is going to be resolved.

**Dr. Vodicka recap:** The Board would like to see a personalized report of the school, not scripted or read word for word. The primary focus is outcome oriented and the drivers that lead to those outcome. Explain and what do we do next.

### Who is the intended audience?

**Herrera:** The Board. School should be sharing with parents on an on-going basis. Back to school night etc... school website?

**Chunka:** Should be shared with the school, public and community.

**Gibson:** The Board to be shared with the public. Would like to see a matrix of the different schools. How they are doing in different areas. To see it visually.

**Jaka:** Like sharing information with other people. The Board. **Member Alderson agreed.**

### When is the best time to receive the information?

Discussion of when. An early measure and repeat in the spring if there have been growth.

**FINAL:** Mid fall (not to early not too late) time to be determined.

### Would you prefer to have reports shared at the same time or would you prefer to have them spread out over a period of time?

Take a couple of days from 3-8 p.m. Four tables set up in the middle. Could do several special meetings Tuesday and Thursdays. Closer together. Primary schools one week, secondary schools another week.

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***Request Dr. Vodicka sends the Board a draft.***

**Next Steps**

- Superintendent will synthesize input and develop a proposed approach
- Proposal will be shared at a future board meeting

Meeting adjourned at 7:45 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, April 18, 2013.**

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Secretary of the Board of Trustees

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Clerk of the Board of Trustees