

**VISTA UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES**

THURSDAY, DECEMBER 11, 2014
CITY OF VISTA, CIVIC CENTER
MORRIS VANCE COMMUNITY ROOM
200 CIVIC CENTER DRIVE
VISTA, CA 92084

Board Members Present

Angela D. Chunka, President
Carol Weise Herrera, Vice President
Rich Alderson, Clerk
Jim Gibson, Member
R. Elizabeth Jaka, Member

Staff Members Present

Dr. Devin Vodicka, Superintendent of Schools
Jeanie Luckey, Deputy Superintendent
Donna Caperton, Assistant Superintendent, Business Services
Brett Killeen, Assistant Superintendent, Human Relations
Raylene Veloz, Recording Secretary

Student Board Members

Britni Chau, Vista High
Robert Mandujano Paredes
Yanet Ibarra, Rancho Buena Vista
Natalie Guy, Murray High
Autumn Hagstrom, Mission Vista High
Maya Carles, Vista Visions

**OPEN SESSION/CALL TO ORDER/ROLL
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by Dr. Vodicka

Oath of Office

Swearing in of re-elected Board Member Carol Weise Herrera by Dr. Devin Vodicka.

Swearing in of re-elected Board member Jim Gibson by his son Deputy Sheriff Matthew Gibson.

ELECTION OF OFFICERS

Nominations of President, Vice-President and Clerk

Dr. Vodicka opened nominations for President of the Board:

Member Jaka nominated **Angela Chunka**, seconded by Member Alderson.
No other nominations, nominations closed.

Votes by Roll call:

Member Alderson: yes
Member Gibson: yes
Member Jaka: yes
Member Herrera: yes
Member Chunka: yes

Unanimously approved.

Member Chunka elected President of the Board.

President Chunka opened nominations for Vice President of the Board:
Member Alderson **nominated Carol Herrera, seconded by Member Jaka.** No other nominations, nominations closed.

Votes by Roll call:
Member Alderson: yes
Member Gibson: yes
Member Jaka: yes
Member Herrera: yes
Member Chunka: yes

Unanimously approved. Member Herrera elected Vice President of the Board.

President Chunka opened nominations for Clerk of the Board:
Member Chunka **nominated Member Alderson, seconded by Member Herrera.** No other nominations, nominations closed.

Votes by Roll call:
Member Alderson: yes
Member Gibson: yes
Member Jaka: yes
Member Herrera: yes
Member Chunka: yes

Unanimously approved. Member Alderson elected Clerk of the Board.

President: Angela Chunka
Vice President: Carol Weise Herrera
Clerk: Rich Alderson

CLOSED SESSION

No announcements

APPROVAL OF AGENDA

Member Herrera moved to approve the agenda seconded by Member Alderson. Member Herrera amended motion to exclude Item 16.D from the consent calendar. All in favor (including student Board members) YES: Jaka, Herrera, Alderson, Chunka, Gibson unanimously approved.

Item 6. A. Public Hearing

None

7.A. District Announcements Dr. Vodicka District Comments

Dr. Vodicka presented President Chunka with a plaque to thank her for her time as Board President 2014.

- **Ed Hidalgo from QUALCOMM** shared about the THINKaBIT Lab for 6, 7 and 8th graders on work and engineering. Students participate on site at Qualcomm. Mr. Hidalgo thanked Dr. Vodicka for the partnership.
- Participated in the **City of Vista Holiday Parade with Board member Jaka. Showcats Chorus from Vista High School** also participated.
- Attended the **VAPA Conservatory Showcase.** Impressive performances by our students.
- **School visits continue to be very productive.** It's exciting to see the amazing teaching and learning at our school sites.
- Attended the **Holiday PTA luncheon. The Empresa choir performed and showcased their talent.**

- The **Verizon Foundation** toured VIDA and Rancho Minerva. Students at these schools were presented iPads at the beginning of the school year. VIDA hosted 12 educators from Douglass County Colorado. Educators were impressed and shared it was a great model to learn from.
- **Dr. Vodicka and a team of administrators attended a spotlight event at USD featuring speaker Karen Cator CEO of Digital Promise.** Ms. Cator shared what she has seen across the country.
- **The CSBA conference will be held next week in San Francisco.** Dr. Vodicka and 3 board members will attend. Dr. Vodicka will be presenting information on the LCAP.
- **The first Blueprint Community Forum will be held next week Tuesday. The Elementary Boundary Committee will also meet next week.**

Item 7.B. Superintendent Recognition: Trust

Dr. Vodicka formally recognized and presented certificates of appreciation to students, parents, community members, and staff.

The development of the Blueprint for Educational Excellence and Innovation was made possible through the collaborative efforts of students, parents, teachers, and staff. During this process, communication was identified as an area that requires continued refinement. Vista Unified has redoubled efforts to actively engage representatives from all stakeholder groups in the development of a more expansive system of communication that includes a robust website, print brochures, and short videos that highlight different strategies within the Blueprint. **Tonight we will recognize and commend students, parents, community members, and staff for playing a leading role in expanding our district's communication system.**

While we have not yet arrived, the ground work these fine individuals have laid will pave the way for greater, more meaningful two-way dialogue and continuous improvement.

Item 8.A. Student Board Member Report: Alta Vista High School (AVHS)

Senior Robert Mandujano Paredes shared a few of the amazing happenings at AVHS.

- Participated in the Rugby program which taught him how to communicate with others and be a leader.
- Shared the value of being a leader to students.
- Held a successful Back to School Night and Red Ribbon Assembly. Alta took back the continuation high school football championship.
- Students participated in educational field trips to the opera, Old Globe Theater and Museum of Arts.
- Students are starting their rugby and basketball season and hope to be successful in those sports.
- 14 students visited Palomar College to observe the EMT and fire training program.
- 25 tutors are on campus from CSUSM to help students each week in classes.

Item 9.A. VTA Report

President Barbara Dawson shared as part of the Hi Noon Rotary she is participating in reading to students in the first grade. Each student is given a copy of the book to take home. She invited the Board to join them in reading to students. Ms. Dawson shared teachers are feeling overwhelmed and anxious due to the implementation of the Common Core. Shared the day of a teacher.

PRESENTATION BY COMMUNITY MEMBER

Ms. Dawson shared the value of communication, listening and planning. Ask teachers for their input. Happy Holiday season and enjoy your time with family and friends.

Item 9.B. CSEA Report

Marie Hovel CSEA President stated CSEA is very excited and motivated. Shared what CSEA has accomplished to date. Ms. Hovel would like digital devices for those who work in the classroom. She recognized Robert Johnson from the grounds/maintenance department. She shared their value. Ms. Hovel will share at each meeting the value of CSEA members. We are proud to be a part of the new WAVE of Vista.

Item 9.C. DELAC

PRESENTATION BY COMMUNITY MEMBER

Parent Alejandro Sanchez shared his concerns about DELAC and ELAC members regarding the Bylaws and trainings. Shared concerns about English learners.

Sophia Ramos, President of DELAC shared the following:

On Monday, November 17, 2014 DELAC members held their annual elections for their new DELAC Executive committee. The results were as follows:

- **Sophia Ramos** – VMMS representative is the new DELAC President.
- **Jose Bocanegra** - Mission Meadows representative is our new Vice-President
- **Yolanda Mezquite** – VIDA representative is our new DELAC Secretary
- **Francisco Aquino** - Maryland representative is our new DELAC Parliamentarian

Elections for DELAC representatives were also made for the following committees:

- **Rafael Garcia** - from Bobier – for the Blueprint Construction Network
- **Claudia Lita** – from Casita – for DPAC
- **Tony Mora** - from Mission Meadows –for the High School Task Force

Recommendations from DELAC:

1. DELAC recommends that VUSD adopt a Progress Monitoring System reflecting EL academic progress, considering all the changes in EL curriculum and method of instruction that have taken place. DELAC recommends this report be given to all EL parents at the end of the 14-15 and 15-16 school years.

The next DELAC meeting will be held on **Monday, December 15, 2014**

Item 10.A. English Language Arts Update: Wendy O'Connor, Laura Evans Lavelle and Dr. Matthew Steitz

Language Arts Update TK-12

- **STAR Early Literacy**
 - ✓ District Averages: Kdg and 1st grade
 - ✓ September, October, November
 - ✓ Fall Benchmarks/ Scale Score
- **STAR Reading: Elementary/Secondary**
- **Educational Software for Guiding Instruction (ESGI)**
 - ✓ myOn
 - ✓ Read 180: Scholastic Reading Inventory (6th, 7th, 8th, 9th)
- **Other Monitoring and Support**
 - ✓ Performance Tasks
 - ✓ Teacher Resources

Discussion ensued on ESGI programs. **Member Herrera** would like data on how many students actually read the book instead of just opening the book. **Dr. Vodicka** added we can look at patterns and trends. **Wendy O'Connor** shared the difference between STAR and ESGI. Teachers choose assessment.

Ms. O'Connor explained ESGI the value to teacher and child. The STAR test is for the child only. Discussion on how much testing is given students was discussed. **Member Gibson** would like access to myOn and cost. Discussions continued on instruction. **Member Herrera** would like information to be clear and consistent. **Dr. Vodicka** shared we can look at other ways to display and share information. **Member Chunka** stated we need to have continuity. **Would like to see how students performed on their tasks, their knowledge and skills.**

8:30 pm break (15 minutes)

Item 10.B. Math Report

Director, Shari Fernandez and Dr. Matt Steitz shared information:

- ST Math and Data
- Star Math and Grade level data
- Math 180 and Data- Scholastic Math Inventory Growth
- 6th-10th District Average by Grade Level
- Math 180 Star Assessment Data
- Other Items
 - Performance Tasks Elementary
 - Integrated 3 UC/Doorway Submittal
 - Equal Opportunity AP/IB Grant-increase participation

Discussions ensued about math, student learning and students' performance. *A visit will be scheduled with Board Member Gibson to visit a math class.* **Member Gibson** would like to talk to some of the students especially struggling in math. **Member Herrera** thanked staff for analyzing looking at the problem and trying to meet the needs of students. Staff is to be commended. **Ms. Fernandez** shared that the C & I Team would be happy to present at a Board work-study meeting to meet with the data team and share how teachers are using those assessments. Information could also be provided each week in the Friday letter. **Member Chunka** agreed that teachers need consistent information

Item 10.C. Advancement Via Individual Determination (AVID)

Dr. Matthew Steitz shared the following information:

- Advancement Via Individual Determination
- Every student can rise to the challenge, AVID
- AVID @ VUSD
- AVID Key Components

Dr. Steitz shared information on the funding of AVID for the last 3 years and teachers who participate. Discussions ensued on the statistics and the success of the AVID program.

Item 10.D. Elementary Boundary Report

Donna Caperton Assistant Superintendent shared the following information:

- History of Funding: 1980-2014
- Boundary Adjustment Committee
- Focus
- Residential Developments (78 developments) City of Vista and Oceanside
- Committee: Representatives from: Parents, Staff, Teachers VTA/CSEA
- Support Staff

Ms. Caperton shared a website will be developed and an online survey will be provided.

Item 10.E. Blueprint Construction #6: Dr. Matt Doyle

- Framework for the future
- House of Learning
- Personalized Learning Focus Group
- Definition and Structure
- Service Learning
- IPARD and Design Thinking
- Community Forums
- Current Themes in Feedback as of Dec 1, 2014

Dr. Doyle stated there is a digital link on the website in English/Spanish and an in person feedback. Dr. Doyle also shared the committees he will be sharing this information with.

Item 11.A. Presentation by Community Members

PRESENTATION BY COMMUNITY MEMBER

Denice May data coordinator at MVHS stated they are severely short-handed at MVHS. Population of students has doubled from four years ago. Ms. May stated they are extremely short staffed.

All reports can be viewed on-line in detail at www.boarddocs.com/ca/vusd/board.nsf. Click on December 11, 2014 board meeting

Item 12 Consent Calendar

MOTION

Member Jaka moved to approve and to hold item 16.D and 16.E. with exception of Biology book seconded by Member Gibson. All in favor (including Student Board members) (Yes: Jaka, Herrera, Chunka, Alderson, Gibson) **unanimously approved.**

A. APPROVE BOARD MEETING MINUTES: REGULAR BOARD MEETING NOVEMBER 20, 2014

13. HUMAN RELATIONS

A. CLASSIFIED BOARD REGISTER

B. APPROVE THE HUMAN RELATIONS CERTIFICATED PERSONNEL REGISTER

14. STUDENT SUPPORT SERVICES

A. STAFF'S RECOMMENDATION FOR EXPULSIONS OF CASE NUMBERED W3-2014/15 and W4-2014/15

15. SPECIAL EDUCATION: None

16. CURRICULUM & INSTRUCTION

A. APPROVE THE FIELD TRIP OVERNIGHT REGISTER

B. APPROVE THE OUT OF DISTRICT TRAVEL REGISTER

C. APPROVE NEW HIGH SCHOOL COURSES FOR 2014-2015

D. ~~TABLED NO ACTION TAKEN~~ APPROVE HIGH SCHOOL SUPPLEMENTAL TEXTBOOKS

E. ~~APPROVED BIOLOGY BOOK ONLY, TABLED NO ACTION TAKEN ON OTHER BOOKS~~ APPROVE HIGH SCHOOL CORE TEXTBOOKS

17. BUSINESS SERVICES (FISCAL SERVICES, ACCOUNTING, CHILD NUTRITION SERVICES, PURCHASING AND FACILITIES)

A. RATIFY AND APPROVE PURCHASE ORDERS

B. RATIFICATION AND APPROVAL OF WARRANT NOS. 12-366673 THROUGH 12-371805

C. APPROVE THE CHILD NUTRITION CASH EXPENDITURES FOR OCTOBER 2014

D. RATIFY AND APPROVE CHILD NUTRITION PURCHASE ORDERS FOR OCTOBER 2014

E. BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO VISTA UNIFIED SCHOOL DISTRICT TOTALLING \$64,607.06

- F. APPROVE BUDGET ADJUSTMENT RESOLUTIONS NOS. 15-20 THROUGH 15-28
- G. RATIFY AND APPROVE GRANTS RECEIVED FOR THE PERIOD NOVEMBER 10, 2014, THROUGH NOVEMBER 26, 2014
- H. APPROVE SCHOOL CONNECTED ORGANIZATIONS WISHING TO FUNDRAISE ON BEHALF OF THE VISTA UNIFIED SCHOOL DISTRICT FOR 2014-15
- I. ADOPT ANNUAL REPORT OF DEVELOPER FEE COLLECTION, MITIGATION PAYMENTS, AND DISPOSITION OF COLLECTED FUNDS FOR FISCAL YEAR 2013-14
- J. RATIFY AND APPROVE CONTRACTS EXCEEDING \$5,000
- K. RATIFY AWARD OF THE CONTRACT FOR ENTRY MODIFICATIONS AT MULTIPLE SITES, BID #C14150392
- L. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR HIGH DENSITY FILING SYSTEM FOR SPECIAL EDUCATION
- M. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR INSTALLATION OF INTERIOR COOLER AT CHILD NUTRITION SERVICES
- N. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR VIDA SITE ADMINISTRATION IMPROVEMENTS
- O. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR BID #C14150324, PLAYGROUND EQUIPMENT INSTALLATION AT BEAUMONT ELEMENTARY SCHOOL
- P. AWARD OF RFP #C14150369 FOR AUDIT SERVICES FOR THE PERIOD FROM 14-15, 15-16, & 16-17 TO VAVRINEK, TRINE, DAY & CO., LLP

18. Discussion/Action Items

A. Approve Board Meeting Dates For 2015

January 22 (4th Thursday)
February 19 (Governance Workshop) ASC/District Office/Board Room
February 26 (4th Thursday)
March 12 (2nd Thursday)
April 16
May 7 (Special Meeting) (1st Thursday)
May 21
June 11 (Special Meeting) (2nd Thursday)
~~June 25 (Budget Adoption)~~ **June 18**
July 30 (5th Thursday)
August 20
September 10 (2nd Thursday)
October 8 (2nd Thursday)
October 15 Workshop
October 22 Workshop
November 19
December 10 (2nd Thursday)

MOTION

Member **Jaka** moved to approve Board meeting dates with the change of the **June 25** date to **June 18**, seconded by Member **Herrera**. All in favor (Yes: Jaka, Chunka, Gibson, Herrera, Alderson) **unanimously approved**.

B. Approve Second Reading of Board Policy 1312.3—Uniform Complaint Procedures

MOTION

Member **Herrera** moved to adopt second reading of Board Policy 1312.3 seconded by Member **Jaka**. All in favor (Yes: Jaka, Alderson, Gibson, Chunka, Herrera) **unanimously approved**.

C. First Reading of Board Policies for Business and Non-Instructional Operations, 3000 Series

Ms. Caperton stated these are revisions to current policies due to changes in legislation. No action required. Policies will be adopted at the second reading.

D. Accept the Audit Report of Vaverick Trine & Day, Presenting the District's Audit for the 2013-14 School Year

Shilo Grospe Partner with Vaverick Trine & Day reviewed the audit report, results of the audit and opinion as to the financial state of the district. She shared further information on additional audits that are completed. **There are no issues to bring to the Boards attention. The District has a clean report.**

Information on ASB and cash handling was discussed. Staff who handles cash is provided training. **Ms. Caperton** shared training is provided. **Dr. Vodicka** stated we have a written policy and training. Discussions continued on ways to support staff at our schools who handle cash.

MOTION

Member **Jaka**, moved to approve the report, seconded by Member **Alderson**. All in favor (Yes: Jaka, Chunka, Herrera, Gibson, Alderson) **unanimously approved.**

E. Approve Job Description: District Resource Teacher, Blended and Online Learning K-5 Instructional Technology

Brett Killeen, Assistant Superintendent shared we did not have a job description for blended on line learning.

MOTION

Member **Alderson** moved to **approve Item E and F**, seconded by Member **Jaka**. All in favor (Yes: Jaka, Chunka, Herrera, Gibson, Alderson) **unanimously approved.**

F. Approve Job Description: District Resource Teacher, Blended and Online Learning 6-12 Instructional Technology

Approved as part of Item E.

G. Approve First Interim Financial Report for the Period Ended October 31, 2014

Ms. Caperton shared the following information briefly:

Assumptions

- Projections are based on assumptions at a specific point in time
- Base
- Assumptions Chart: 2014-15, 2015-16, 2016-17

Multi-Year Projections

Fund Balance

- The district will have a **positive fund balance** for the current year and the next two years; therefore, **the District has a Positive Certification for its 2014-15 1st Interim Financial Report**

State Funding

- Legislative Analyst Office says Prop 98 Outlook is "especially favorable"
- Areas of Concern
- Pension Increases Versus Prop 30: STRS/PERS vs Prop 30
- Budget Calendar: January 10, February, March-April 2015, May, June 2015

MOTION

Member **Jaka** moved to approve, seconded by Member **Alderson**. All in favor (Yes: Jaka, Alderson, Chunka, Gibson, Herrera) **unanimously approved.**

H. Approve Resolution 15-07 on Local Reserves Cap

Dr. Vodicka shared information on this item and the need to put our students first. Dr. Vodicka recommends approval to change this new requirement.

MOTION

Member Herrera moved to approve Resolution 15-07 on Local Reserve Cap, seconded by Member Jaka. All in favor (Yes: Jaka, Gibson, Chunka, Alderson, Herrera) **unanimously approved.**

I. Approve Resolution #15-29 of the Board of Trustees of the Vista Unified School District Declaring Its Intention to Convey an Easement to San Diego Gas & Electric Company for Utility Purposes

Ms. Caperton stated this is **only a notice of intent**. This item will be brought back to the January board meeting to convey the easement. The district is allowing SDG & E on district property.

MOTION

Member Herrera moved to approve Resolution #15-29 Declaring Its Intention to Convey an Easement to San Diego Gas & Electric Company for Utility Purposes, seconded by Member Jaka. All in favor (Yes: Gibson, Chunka, Jaka, Herrera, Alderson) **unanimously approved.**

Board Business

Member Gibson wished everyone a Merry Christmas, Happy Hanukah and Happy New Year.

Meeting adjourned at 10:35 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, January 22, 2015.**

Secretary of the Board of Trustees

Clerk of the Board of Trustees