

VISTA UNIFIED SCHOOL DISTRICT
MINUTES OF A **REGULAR** BOARD MEETING
OF THE BOARD OF TRUSTEES

THURSDAY, JUNE 26, 2014
CITY OF VISTA, CIVIC CENTER
MORRIS VANCE COMMUNITY ROOM
200 CIVIC CENTER DRIVE
VISTA, CA 92084

Board Members Present

Angela D. Chunka, President
Carol Weise Herrera, Vice President
Rich Alderson, Clerk
Jim Gibson, Member
R. Elizabeth Jaka, Member

Staff Members Present

Dr. Devin Vodicka, Superintendent of Schools
Brett Killeen, Assistant Superintendent, Human Relations
Donna Caperton, Assistant Superintendent, Business Services
Raylene Veloz, Recording Secretary

**OPEN SESSION/CALL TO ORDER/ROLL
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:10 p.m. by President Chunka.

CLOSED SESSION

No announcements

APPROVAL OF AGENDA

Member Herrera moved to approve the agenda, seconded by Member Jaka.
All in favor (Jaka, Herrera, Chunka, Gibson, Alderson) **unanimously approved.**

Item 5. A. Public Hearing: None

6.A. District Announcements Dr. Vodicka District Comments

Introduced newly appointed principals:

- **Kyle Ruggles, Alamosa Elementary**
- **Stephanie Vasquez, Olive Elementary**
- **Krista Berntsen, Lake Elementary**
- ✓ **Intern Oliver Rodriguez** from Pioneer Education will be the contact person as part of a team for family and communication engagement at Vista Unified. He will intern with the district for 1 year.
- ✓ Lots of activity at school sites on various facility projects
- ✓ Invited to a **secret meeting with Governor Jerry Brown and 10 other Superintendents from around the County.** It was a rare opportunity to share and receive some perspectives at a state level. A wonderful opportunity to represent Vista Unified. Very inspiring.

B. Superintendents Recognition: Collaboration

Mural Winners for the Linda Rhoades Recreation Center

Certificates of Appreciation presented to:

Josh Tremain, Rancho Buena Vista (RBV)
Joshua San Nicholas (RBV)

Mural Winners Not Able to attend:

Christina Callahan, RBV
Nicole Johnson, RBV
Chase Manriki, RBV
Lesly Ponce, RBV
Alexandria Leon, Vista High School

The **grand opening dedication day will be held on Friday, September 19 and the mural painting day will be held on Saturday, August 23.** The community is invited to participate in the mural painting day.

Item 7.A. VTA Report

None

Item 7.B. CSEA Report

Michelle Bell, President of CSEA stated we are on break, summer school has started. During the break Ms. Bell will be visiting school sites to talk to instructional assistants and library techs to encourage them to sign up for the professional development day to be held on August 14 at Mission Vista. Everything is going well. Have a great summer.

Item 7.C. DELAC Report

The following report was provided in the Board packet.

DELAC Status of Responsibilities

Recommendations made by DELAC members at their last meeting held on Monday, May 19.

Task #2: DELAC reviewed information on the school needs survey process and school site results.

The following are recommendations made by DELAC members:

Recommendation #1: DELAC members recommend that the board consider sending out an update to school sites and members of DELAC about whether or not a decision has been made for the continued presence of an ELAC at school sites in the upcoming years.

Recommendation #2: DELAC representatives recommend that presentations having to do with funding information and parent feedback, be done well in advance in an effort to truly obtain as much parent feedback as possible.

Upcoming Items: The next DELAC meeting will be on **Monday, September 29, 2014.**

Item 8.A. Report Mission and Values, Brett Killeen Assistant Superintendent Human Resources

- Revised Goals
- Goals Alignment to LCAP
- Goals Revision
- Mission, Values, and Goal
- Steps to Actualize Goal

UCSD Survey Data:

- Over 5,000 received
- Who was surveyed/participation rate

- Classified
- Leaders/Managers
- Students
- Supplemental Questions
- WASC as it relates to Goal #5

Next Steps

Item 8.B. Draft Governance Planning Document: Dr. Vodicka

Dr. Vodicka shared this document helps the Board to focus efforts and organize attention to items that are high priority. He briefly shared the document. Planning includes Board policies that need to be brought up to date. There is a new column on innovation and implementation of the Blueprint. Document is subject to adjustments.

Member Chunka shared I like it. It is visual and timely on what the board can expect.

Member Herrera added look at a recognition for our substitute teachers or a substitute teacher of the year.

Item. 9.A. Public Comments

None

Item 10.A. Consent Calendar

MOTION

Member Jaka moved to approve seconded by Member Alderson. All in favor (Jaka, Gibson, Chunka, Herrera, Alderson) **unanimously approved.**

- A. Approve Board Meeting Minutes: Regular Board Meeting May 27, 2014
- B. Approve Board Meeting Minutes: Special Board Meeting June 12, 2014

11. Human Relations

- A. Approve Classified Board Register
- B. Approve the Human Relations Certificated Personnel Register

12. Student Support Services

- A. Staff's Recommendation for Expulsions of Cases Numbered W15-2013/14 -W17-2013/14
- B. Interdistrict Attendance Agreement for the 2014-2015 School Year: Saddleback Valley Unified

13. Special Education: None

14. Curriculum & Instruction

- A. Approve the Field Trip Overnight Register
- B. Approve the Out of District Travel Register

15. Business Services (Fiscal Services, Accounting, Child Nutrition Services, Purchasing and Facilities)

- A. Approve Surplus Equipment/Materials for Disposal/Sale for School Year 2014-2015
- B. Authorize the Destruction of Financial Records for Fiscal Period Prior To 2009/2010; And Destruction of Student Information for Educational Services As Specified In Ed Code Section 16027
- C. Board Approval of Revolving Cash Fund Payment
- D. Approve Child Nutrition Cash Expenditures April 2014
- E. Ratify and Approve Child Nutrition Purchase Orders for April 2014
- F. Ratification and Approval of Warrant Nos. 12-306006 through 12-320039
- G. Approve and Acceptance of Donations to Vista Unified School District Totalling \$73,079.70
- H. Ratify and Approve Purchase Orders
- I. Approve First One-Year Renewal of Contracts for CNS Produce Bid, Bid #248000b-Pr to American Produce Distributors and CNS Bread Bid, Bid #248000b-Br to S&S Bakery and Galasso's Bakery for the Period July 1, 2014 through June 30, 2015
- J. Approve First One-Year Renewal of Contract #243000mb, Security Maintenance, Monitoring and New Installation to Aztec Security
- K. Approve First One-Year Renewal of Contract #244000b, Annual Custodial Supplies to Waxie Sanitary Supply
- L. Approve the Second and Final Option Year Renewal to Extend the Contract for Extra-Curricular Transportation, Bid #221000tb for the Period of July 1, 2014 through June 30, 2015
- M. Adopt Resolution 14-51 for the Education Protection Account (EPA) Spending Determination for the 2014-15 School Year
- N. Rejection of Claim #1314-56
- O. Approve Budget Adjustment Resolution No. 14-49

- P. Ratify Award of the Contract for CNS Equipment, Bid #C13140498
- Q. Ratify Award of the Contract for Parent Notification System, Attendance, Emergency and Community Outreach, Bid #C13140052
- R. Ratify Award of Bid #C14150042, RBV Parking Lot Fencing To Harris Steel Fence Co., Inc. In The Amount Of \$41,510
- S. Ratify Award of Bid #C14150047--California Avenue Playground Equipment Installation to Zasueta Contracting, Inc. In The Amount Of \$10,889
- T. Ratify Award Of Bid #C14150038--Portable Classroom Relocation At Breeze Hill To Gem Industrial Electric, Inc. In The Amount Of \$134,860
- U. Ratify Award of Bid #C14150033--Asphalt & Concrete Work At Six (6) Sites To Rap Engineering, Inc. In The Amount Of \$186,4950
- V. Ratify Award of Bid #C14150037--Exterior Painting @ Various Sites to Paramount Painting, Inc. in the Bid Amount of \$120,000
- W. Award of Bid #C13140588, CNS Frozen, Dry, Refrigerated Food to U.S. Foods for 2014-2015
- X. Ratify and Approve Grants Received For the Period from May 6, 2014 through June 17, 2014
- Y. Ratify and Approve Contracts Exceeding \$5,000

**All reports can be viewed on-line in detail at www.boarddocs.com/ca/vusd/board.nsf.
Click on June 26, 2014 board meeting**

16. Discussion/Action Items

A. Approve Second Reading Of Revised Board Policy 5117 Interdistrict Attendance

Director of Student Support Services Steve Hargrave shared change. Last sentence under interdistrict attendance permits states *the Board delegates the authority to approve or deny to the superintendent or designee*. At a later meeting we will change our policies to align with other policies as shared by a community member at the last board meeting.

MOTION

Member Herrera moved to approve second reading of revised Board Policy 5117, seconded by **Member Jaka**. All in favor (Gibson, Chunka, Jaka, Alderson, Herrera) **unanimously approved**.

B. Approve First Reading Of Revised Board Policy 5123 - Promotion/Acceleration/Retention

Director of Elementary Curriculum & Instruction Shari Fernandez stated due to the changes in Common Core assessments and new progress reports staff wanted the Board to review and share any suggestions for changes. Some of the Ed code will be changing mainly for K-5. A whole new timeline for teachers and principals was built. This way parents are notified early of students' progress and if there are any issues to be concerned about.

Second reading will be brought back to the Board for final approval.

C. Approve Second Reading Of Revised Board Policy 5131.62 Tobacco

Steve Hargrave shared the revisions.

MOTION

Member Jaka moved approval of this policy change, seconded by **Member Herrera**. All in favor (Jaka, Chunka, Alderson, Gibson, Herrera) **unanimously approved**.

D. Approve The Job Description For Director, Curriculum And Instruction, English Language Development K-12

Brett Killeen shared this would implement Strategy 4 Step 7 of the Blueprint Plan. Dr. Vodicka shared further information. **Member Herrera** would like to receive them early on in the Weekly letter. **Member Gibson** added job descriptions are valuable. Good to see job descriptions, it gives directions to others.

MOTION

Member Gibson moved to approve seconded by **Member Jaka**. Dr. Vodicka added job descriptions can be modified in the future.

All in favor (Chunka, Jaka, Herrera, Gibson, Alderson) **unanimously approved**.

E. Approve The Job Description For Principal/Director Of Vista Visions Academy Of Online And Blended Learning

Brett Killeen shared this is a new position. The District worked with the County office in crafting this description which will fulfill the duties of Strategy 7 Step 1. **Member Alderson** addressed credit recovery of students.

MOTION

Member Jaka moved approval of this position, seconded by **Member Alderson**. All in favor (Gibson, Herrera, Chunka, Jaka, Alderson) **unanimously approved**.

F. Approve The Job Description For District K-12 Social Worker

Brett Killeen shared this is just a revision of the existing job description to reflect a K-12 social worker. **Member Gibson** shared his concerns on family counseling. Our focus should be student learning and their success. **Dr. Vodicka** added this is to connect families with outside resources and who they can contact. **Member Gibson** shared further concerns. Discussions continued. **Member Jaka** stated they are a liaison with the community.

MOTION

Member Jaka moved to approve, seconded by **Member Herrera**. **Member Alderson** shared his thoughts.

All in favor: Alderson, Chunka, Jaka, Herrera
Oppose: Gibson

MOTION APPROVED 4 TO 1.

G. Approve Resolution #14-48 of the Vista Unified School District for Approval of Full Day Kindergarten and Transitional Kindergarten at All District Elementary Schools.

Director Shari Fernandez shared Vista Unified will be offering full day and transitional kindergarten programs at all elementary sites for the 2014-15 school year. A board resolution is required by the Education Code. Ms. Fernandez shared the benefits of this learning opportunity. Information/details will be brought back to the Board at a later date.

MOTION

Member Jaka moved approval of Resolution 14-48 seconded by **Member Herrera**. All in favor (Gibson, Herrera, Chunka, Jaka, Alderson) **unanimously approved**.

H. Approve/Adopt The Blueprint Plan For Educational Excellence And Innovation

Dr. Vodicka acknowledged **Dr. Matt Doyle** who is on vacation and his large role in the process.

- Final Presentation
- Strategic Planning
- Background
- Framework for the Future
- Set the Goals “the What”
- Move to Action
- Stakeholder Engagement
- Develop the Strategies “the Systems”
- Summary of Final Revisions

Next Steps:

- Implementation
- Communication

MOTION

Member Alderson moved approval, Member Herrera seconded. All in favor (Alderson, Jaka, Chunka, Herrera, Gibson) **unanimously approved.**

Board members added this is a wonderful, detailed and unique document.

I. Approve/Adopt The 2014-15 Local Control Accountability Plan: Dr. Vodicka

- Development Timeline
- Budget Picture
- LCAP Structure 1-2

MOTION

Member Herrera moved to approve/adopt the 2014/15 Local Control Accountability Plan, seconded by Member Alderson. All in favor (Gibson, Jaka, Herrera, Chunka, Alderson) **unanimously approved.**

J. Adoption of The 2014-15 Budget: Donna Caperton, Assistant Superintendent

- Information shared June 12, 2014
- Revenues
- Expenditures
- Multi-year projection

Key Concerns

- Pension increases
- Workers Compensation increases
- Adult Education Maintenance of Effort
- ROP/Career Technical Ed.

Fund Balance/Reserves

- Proposition 30
- State Legislature has capped Reserve Limits
- District is deficit spending but will maximize every dollar to support the implementation of the Blueprint
- Does not include any updates that were sent to the Governor from the Legislature
- Reserve cap will affect the District ability to borrow funds
- Pension Increases
- Both Reserve Cap and Pension increase are a recipe for disaster due to the inability to assign funds for future pension increases

MOTION

Member Jaka moved to adopt the budget for 2014-15, seconded by Member Herrera. All in favor (Gibson, Jaka, Herrera, Chunka, Alderson) **unanimously approved.**

K. 1. Approve the Elimination of Five (5) School Bus Driver Positions – (Three of Which Are Vacant Positions) 2. Two Bus Driver Positions Will Be Designated As Five Hour Cover Drivers 3. Approve The Reduction Of Four (4) School Age Child Activities Assistants To 19 Hours Per Week.

Brett Killeen shared information on the reasons for eliminations and reductions.

MOTION

Member Gibson moved to approve Item K, seconded by Member Jaka. All in favor (Gibson, Herrera, Chunka, Alderson, Jaka) **unanimously approved.**

Board Business

Meeting adjourned at 8:35 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, July 24, 2014.**

Secretary of the Board of Trustees

Clerk of the Board of Trustees