

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION
RESOLUTION # 18-37**

Vista Unified School District, San Diego County **ON MOTION OF** member
Herrera, seconded by member Vargas effective
July 1, 2018 through June 30, 2019.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent to receive mail from the Accounting/Payroll Section is
Lourdes Hernandez.
2. The authorized person(s) to pick up warrants from the County Office (other than
the mail addressee) is _____.
mail hold consortium
3. Check one Monthly payroll warrants each and every month.
Check one Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on April 12, 2018 by the following vote:
(date)

AYES: 5 MEMBERS
NOES: 0 MEMBERS
ABSENT: 0 MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Linda Kimble, Secretary, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.



Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

Lourdes Hernandez

Donna Caperton

Elaine Alexandres

Jo Putignani

Frances Maus